

# Begin the Process

We recommend that you begin the admissions process with an enquiry. You are encouraged to ask any questions you may have about support services, space availability, tuition & fees, etc. HIS uses an Online Portal, called OpenApply for the application process. The enquiry form and application can be accessed through the school website, [www.hisvietnam.com](http://www.hisvietnam.com), or directly at <https://hisvietnam.openapply.com>. Once you create a parent username and password, the online portal, OpenApply, will send you a confirmation email. The enquiry form will give the admissions team more information about your child, learning needs, family contact information and eligibility. You may submit an enquiry at any time of the year for a current or future date. Please note that enquiries are not considered applications.

## Admissions Policies

### Diversity

HIS population represents over 35 nationalities. We value our diverse student body and encourage both students and teachers to celebrate their differences. HIS has no nationality quotas although we try to keep the nationalities balanced in order to encourage diversity.

### Age Placement

HIS uses September 1st as the cutoffs date to determine grade eligibility. The following chart is age cutoff dates for the 2019-2020 school year and will help you determine the right place for your child.

IB World School	Age	Grade Level	Date of Birth
IB-Primary Years Programme	4	Pre Kinder	1 September 2014 – 31 August 2015
	5	Kinder	1 September 2013 – 31 August 2014
	6	Grade 1	1 September 2012 – 31 August 2013
	7	Grade 2	1 September 2011 – 31 August 2012
	8	Grade 3	1 September 2010 – 31 August 2011
	9	Grade 4	1 September 2009 – 31 August 2010
	10	Grade 5	1 September 2008 – 31 August 2009
IB-Middle Years Programme	11	Grade 6	1 September 2007 – 31 August 2008
	12	Grade 7	1 September 2006 – 31 August 2007
	13	Grade 8	1 September 2005 – 31 August 2006
	14	Grade 9	1 September 2004 – 31 August 2005
IB-Diploma Programme	15	Grade 10	1 September 2003 – 31 August 2004
	16	Grade 11	1 September 2002 – 31 August 2003
	17	Grade 12	1 September 2001 – 31 August 2002